



Board of Directors Meeting

Tuesday, February 7, 2023

1121 Mercedes Street, Benbrook, TX 76126

3:00 p.m.

The BWA Board of Directors may discuss, consider, and take all necessary action, including possible expenditure of funds, regarding each of the agenda items below

1. Call To Order
2. Invocation
3. Citizen Comment On Any Agenda Item
4. Consent Agenda

Items listed under Consent Agenda are considered routine and are enacted under one motion. The exception to this rule is that a Board Member, Citizen or General Manager may request one or more items to be removed from the Consent Agenda for separate discussion and action.

1. Minutes from the January 17, 2023 Board of Directors Meeting
2. December 2022 Financial Summary

Documents:

[DECEMBER 2022 FINANCIAL SUMMARY.PDF](#)

5. General Manager's Report And Update

The General Manager and staff will brief the Board on the administrative, financial, or operational matters of the BWA including without limitation activities of the General Manager and staff since the last board meeting, new or ongoing residential, commercial, or other developments in the BWA, capital projects, planning activities, issues involving the water treatment plant, water distribution system, wastewater collection system, and other infrastructure and facilities, service extensions, billing and customer services issues, interactions with other governmental entities or officials, and any other items included in the General Manager's written report, which may include without limitation the following items:

1. Update on current administrative activities.
2. Report on developments under contract with BWA.

3. Report on developments that are currently proposed, but not under contract.
4. Update on active capital projects.
5. Update on miscellaneous projects.

6. New Business

- 6.I. Consider Amendment No. 1 To Standard Agreement For Professional Engineering Services With Freese And Nichols For Project No. 2022-114

Documents:

[SR SAPES 2022-114 AMEND NO 1 .PDF](#)

- 6.II. Resolution 2023-01, A Resolution By The Board Of Directors Of Benbrook Water Authority Reducing To Written Form The Contract Of Employment Of The Authority's Manager

7. Public Comment

All persons wishing to provide public comment should complete a public comment information form and submit it to the General Manager before the meeting.

Documents:

[PUBLIC COMMENT FORM.PDF](#)

8. Director / Staff Comment

Announcements from Board Members and / or Staff; there will be no discussion or formal action taken on these items.

9. Executive Session

Conduct Closed Executive Session Pursuant to Chapter 551, Government Code, for: consultation with the BWA attorney regarding pending or contemplated litigation, settlement offers, or other attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); or deliberation regarding security devices (§551.076).

1. Any other item set forth in any section of this notice/agenda.

10. Re-Convene In Open Meeting

Take any Action Necessary from Executive Session

11. Adjournment

Next regular meeting scheduled for February 21, 2023

12. Work Session

Discussion of current / future agenda items

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time. Public hearings and public meetings of the BWA Board of Directors are available to all persons. This facility is wheelchair accessible. If you require special assistance to attend a hearing or meeting, please call (817) 249-1250 at least 24 hours in advance of the hearing or meeting to coordinate any special physical access arrangements. For sign interpretative services, please call 48 hours in advance.



BENBROOK WATER AUTHORITY

December 2022 Financial Summary

Financial Statement December 2022⁽¹⁾

1. Total Operating Revenues	\$1,049,637
2. <u>Total Operating Expenditures</u>	<u>\$ 2,003,434</u>
3. Monthly Operating Net	(\$953,797)

Year to Date (YTD) Financial Statement⁽¹⁾

1. Total Operating Revenues	\$ 14,108,791
2. <u>Total Operating Expenditures</u>	<u>\$ 13,073,116</u>
3. YTD Operating Net	\$ 1,035,675

Consolidated Cash Summary⁽¹⁾

Restricted & Unrestricted Cash – Non-bond Fund Accounts

1. Beginning Balance	\$11,519,685
2. Ending Balance	\$11,057,430

Bond Funds

1. Beginning Balance	\$18,419,155
2. Ending Balance	\$ 17,952,722

⁽¹⁾ As of 12/31/2022

Prepared 2/3/2023

Unaudited and subject to change

Meeting Date

February 7, 2023

New Business Item #1

Subject

Amendment No. 1 to Standard Agreement for Professional Engineering Services (SAPES)
8 thru 16-inch South Benbrook Water Mains
Project No. 2022-114

Recommendation

Staff recommends the Board of Directors approve Amendment No. 1 to the SAPES for Project No. 2022-114 as proposed and discussed.

Background/Analysis

In June of 2022, the BWA Board authorized the execution of a SAPES with Freese and Nichols, Inc. for the referenced project, which originally included the construction of over 7,800 linear feet of various water mains ranging in size from 8-inch to 16-inch in south Benbrook, in accordance with the 2021 Water & Wastewater Master Plan and Capital Improvements Plan. The agreement included survey services, geotechnical engineering services and other professional engineering services associated with the design, bid and construction phases of the project, as well as preparation of easement documents which will be required for the project.

Following completion of an alignment evaluation, the preferred alignment for a portion of the project was selected which involved following a preliminary (mid-block) roadway alignment being planned at that time in conjunction with the Jackson Shaw-Benbrook Commons project, a concept for the development of about 150 acres of land east of Winscott Road and south of Loop 820 in Benbrook. Recently, BWA was informed that the agreement between the two parties planning the development had been terminated. This has resulted in the need to reconsider the 12-inch waterline alignment across this property. Additionally, following the completion of the alignment evaluation, BWA Staff and the Engineer determined that the upsizing of approximately 700 linear feet of water main from 8-inch to 12-inches in diameter (not previously included in the project scope) would be necessary between the existing 24-inch water main and proposed 12-inch crossing of Loop 820 (See attached Exhibit).

These two modifications to the project scope will require additional survey services and coordination between the Engineer and Surveyor. Accordingly, BWA Staff requested and received a proposal to amend the SAPES for this project to incorporate the required additional services. The current total not-to-exceed fees for this project are \$403,029. The additional fees proposed by Amendment No. 1, primarily involving the surveying of approximately 4,400 linear feet along the proposed (revised) alignments, total \$28,710. If approved, Amendment No. 1 will revise the total not-to-exceed fees for this project to \$431,739.

Financial Impact

Funding for this project is available from 2016 Bond Proceeds.

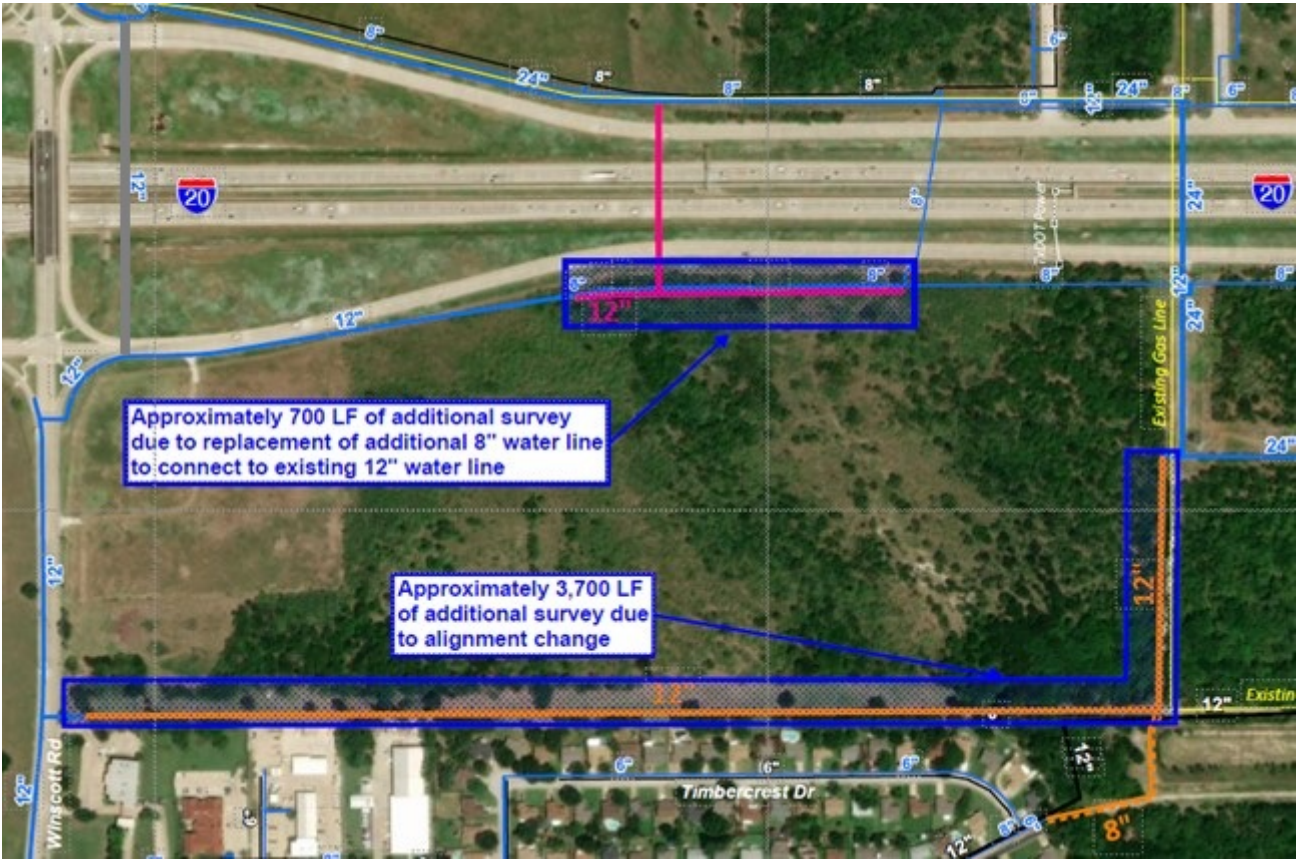


Exhibit 1
Additional Survey Limits

