



**BENBROOK WATER AUTHORITY**

**1121 Mercedes Street**

**Benbrook, TX 76126**

**July 13, 2021**

**3:00 P.M.**

1. Call To Order
2. Invocation
3. Citizen Comment On Any Agenda Item
4. Consent Agenda
  - Items listed under Consent Agenda are considered routine and are enacted under one motion. The exception to this rule is that a Board Member, Citizen or General Manager may request one or more items to be removed from the Consent Agenda for separate discussion and action.
- 4.I. Minutes From June 15, 2021 Regular Board Meeting
- 4.II. Financial Statement For June 2021
  - Documents:
    - [JUNE FINANCIAL STATEMENT.PDF](#)
5. Request To Appear Before Board Of Directors
  1. Frank Goldthwaite - discussion on broken water line
6. Reports Of Manager
  - 6.I. Miscellaneous
    1. High Service Pump Testing
    2. Vernon Castle Standpipe Area Pressures
    3. Basin 7 West Sanitary Sewer Evaluation
  - 6.II. Development Update
    1. Whitestone Point
    2. Whitestone Crest Phase 2
    3. Whitestone Heights Phase 2
    4. Brookside IV

5. Boulevard Office Park Addition
6. Victron Benbrook Addition
7. Basis Charter School
8. Creekside Apartments / Mercedes Street Bridge

6.III. Active Capital Project Updates

1. Basin 7 Central Wastewater Improvements
2. 2020 WL Renewals and Std. Specifications & Detail Development

7. Reports Of Sledge Law Group PLLC

7.I. Legislative Updates

8. New Business

- 8.I. Consider, Discuss And Possibly Approve Interlocal Agreement With City Of Benbrook For Street Repair Services

Documents:

[ILA - STREET REPAIR SERVICES SR 2021\\_.PDF](#)

- 8.II. Consider, Discuss And Possibly Approve Interlocal Agreement With City Of Benbrook For Billing And Payment Collection Services

Documents:

[ILA - REFUSE AND STORMWATER BILLING SERVICES SR 2021.PDF](#)

- 8.III. Consider, Discuss And Possibly Award The Construction Contract For The 2021 Water Line Renewals Project

Documents:

[SR-2020 WATERLINE RENEWAL CONSTRUCTION \(2020-112\).PDF](#)

9. Public Comment

All persons wishing to provide public comment should complete a public comment information form and submit it to the General Manager before the meeting.

Documents:

[PUBLIC COMMENT FORM.PDF](#)

10. Director / Staff Comment

Announcements from Board Members and / or Staff; there will be no discussion or formal action taken on these items.

11. Executive Session

Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary rules of Professional Conduct Clearly Conflicts with Chapter 551 Government Code.

Any other item set forth in any section of this notice / agenda

Section 551.072, to discuss real estate / real property transaction

12. Re-Convene In Open Meeting  
Take any Action Necessary from Executive Session
13. Adjournment
  - 13.I. Next Regular Meeting Scheduled For August 3, 2021
14. Work Session  
Discussion of current / future agenda items

**This facility is wheelchair accessible. For accommodations or to inform us of inaccessibility to this meeting, please call 817-249-1250. For sign interpretative services, please call 48 hours in advance.**



## 2021 Financial Summary

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### Financial Statement for June 2021<sup>(1)</sup>

1. Total Operating Revenues	\$836,961
2. <u>Total Operating Expenditures<sup>(2)</sup></u>	<u>\$703,674</u>
3. Monthly Operating Net	\$133,287

### Year to Date (YTD) Financial Statement<sup>(1)</sup>

1. Total Operating Revenues	\$5,250,925
2. <u>Total Operating Expenditures<sup>(2)</sup></u>	<u>\$5,124,445</u>
3. YTD Operating Net	\$126,480

### Consolidated Cash Summary<sup>(1)</sup>

#### Restricted & Unrestricted Cash – Non-bond Fund Accounts

1. Beginning Balance	\$10,313,660
2. Ending Balance	\$10,990,397

#### Bond Funds

1. Beginning Balance	\$10,440,930
2. Ending Balance	\$10,442,408

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<sup>(1)</sup> As of 6/30/2021

Prepared 7/6/2021

<sup>(2)</sup> Total expenditures less transfer to create Impact Fee Fund

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**Meeting Date**

July 13, 2021

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**New Business Item #1**

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## **Subject**

Interlocal Agreement for Street Repair Services  
Benbrook Water Authority and the City of Benbrook for Agreement

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## **Recommendation**

Staff recommends the Board of Directors approve the Interlocal agreement with the City of Benbrook for street repairs at a cost of \$8.91 per square foot as described below.

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## **Background/Analysis**

Benbrook Water Authority currently has an Interlocal agreement with the City of Benbrook for the repair of pavement following BWA repairs of water or wastewater mains or services. The agreement, which benefits the Authority by providing for the repair while reducing staff coordination time, requires the City to coordinate street repairs with its street repair Contractor. The current cost for repairs is \$8.91 per square foot.

The contract rate for 2021-2022 is proposed to remain the same as the current rate per the terms of this Interlocal Agreement. If executed by both parties, agreement will begin October 1, 2021 and end September 30, 2022.

## **Financial Impact**

Funding is available from the General Operating Fund Account designated for paving repair.

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**Meeting Date**

July 13, 2021

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**New Business Item #2**

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## Subject

Interlocal Agreement between Benbrook Water Authority and City of Benbrook  
Refuse and Stormwater Billing and Payment Collection Services

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## Recommendation

Staff recommends approving the Interlocal Agreement with the City of Benbrook for Refuse and Stormwater Billing and Payment Collection Services as presented.

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## Background/Analysis

The City of Benbrook contracts with BWA to place the refuse and stormwater charges on the monthly water bills. BWA bills and collects the fees for the City each month. Part of the agreement for this service is that the City does not charge BWA any stormwater fees.

The current cost is \$0.4958 cents per bill and staff proposes to maintain the current cost. The City of Benbrook agrees with this proposal.

If approved, the agreement will become effective October 1, 2021 and end on September 30, 2022.

## Financial Impact

No net financial impact is anticipated, as this agreement provides mutual benefits to the City of Benbrook and BWA.

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**Meeting Date**

July 13, 2021

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**New Business Item #3**

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## **Subject**

2020 Waterline Renewal Project  
Project No. 2020-112

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## **Recommendation**

Staff will provide a recommendation at the Board meeting following completion by the Engineer of the bid evaluation.

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## **Background/Analysis**

In 2019, BWA Staff identified various water mains within the water distribution system in need of renewal or replacement. Renewals were grouped into two separate projects to be undertaken in consecutive years, beginning in 2019 and were included in the 2019 Bond fund series. The first project (2019 Waterline Renewals) involved renewals needed in South Benbrook. Construction was completed in the Spring of 2020.

For this project, in May 2020 the BWA Board authorized the execution of a Standard Agreement for Professional Engineering Services (SAPES) with BGE, Inc. for engineering services involving waterline renewals needed in North Benbrook. Renewal efforts consist of the replacement of existing 2"-12" water lines with approximately 2,559 linear feet of 12" water line, 1,608 linear feet of 8" water line, and 496 linear feet of 6" water line and all associated valves, fire hydrants and service lines in the following locations:

- Van Deman Dr. from Chapin Rd. to Burkett Dr.
- Delmas Drive, from Chapin Rd. to Van Deman Dr.
- Van Deman Ct.
- Sirocka Ct.
- Schley Ct.

These waterlines have come to the end of useful service or otherwise have significant work order histories (leaks, main breaks, etc.) and need replacement.

Bid documents were completed earlier this summer, an invitation to bidders was issued, and bids were received on July 8, 2021.

Nine (9) bids were received for this project and are currently being evaluated by the Engineer. The three (3) apparent low bids ranged from \$748,410.04 to \$952,235.00. Following tabulation of bids and review of the bid submittals, the Engineer will provide a recommendation concerning the potential award of the construction contract.

## **Financial Impact**

Funding for this project is available from 2019 Bond Funds.

