



BENBROOK WATER AUTHORITY

Board of Directors Meeting

Tuesday, September 5, 2023

1121 Mercedes Street, Benbrook, TX 76126

3:00 p.m.

The BWA Board of Directors may discuss, consider, and take all necessary action, including possible expenditure of funds, regarding each of the agenda items below

1. Call To Order
2. Invocation
3. Citizen Comment On Any Agenda Item
4. Consent Agenda

Items listed under Consent Agenda are considered routine and are enacted under one motion. The exception to this rule is that a Board Member, Citizen or General Manager may request one or more items to be removed from the Consent Agenda for separate discussion and action.

1. Minutes from the August 1, 2023 Board of Directors Meeting
2. July 2023 Financial Summary
3. Wholesale Water and Wastewater Customer Advisory Committee Appointments
4. Snow Garrett Williams Agreement Letter for 20203 Annual Audit

Documents:

[JULY 2023 FINANCIAL SUMMARY.PDF](#)
[FORT WORTH WHOLESale APPOINTMENT FORM.PDF](#)
[SNOW GARRETT WILLIAMS.PDF](#)

5. General Manager's Report And Update

The General Manager and staff will brief the Board on the administrative, financial, or operational matters of the BWA including without limitation activities of the General Manager and staff since the last board meeting, new or ongoing residential, commercial, or other developments in the BWA, capital projects, planning activities, issues involving the water treatment plant, water distribution system, wastewater collection system, and other infrastructure and facilities, service extensions, billing and customer services issues, interactions with other governmental entities or officials, and any other items included in the General Manager's written report, which may include without limitation the following items:

1. Update on current administrative activities.

2. Report on developments under contract with BWA.
3. Report on developments that are currently proposed, but not under contract.
4. Update on active capital projects.
5. Update on miscellaneous projects.

6. New Business

- 6.I. Consider Interlocal Agreement Between Benbrook Water Authority And City Of Fort Worth For Wastewater Alignment Study Cost Sharing

Documents:

[ILA - COFW WW ALIGNMENT STUDY.PDF](#)
[ILA BWA_CFW 8-25-23.PDF](#)
[PROPOSED ALIGNMENTS EXHIBIT.PDF](#)

- 6.II. Consider Professional Services Agreement With Garver, LLC For The South Benbrook Wastewater Alignment Study BWA Project No. 2023-111

Documents:

[SOUTH BENBROOK WW ALIGNMENT STUDY.PDF](#)

- 6.III. Consider Agreement With VertexOne For WaterSmart Customer Portal

Documents:

[VERTEXONE RENEWAL SR.PDF](#)
[BENBROOK - VXSMART 2023 RENEWAL 5-YEAR.PDF](#)

- 6.IV. Consider Contract With Q90 For ERP Data Migration Services

Documents:

[DATA MIGRATION SR.PDF](#)

- 6.V. Consider Resolution 2023-04, Order Of Cancellation Of Benbrook Water Authority Election Of Directors

Documents:

[RESOLUTION 2023-04 ORDER OF CANCELLATION OF ELECTION.PDF](#)

7. Public Comment

All persons wishing to provide public comment should complete a public comment information form and submit it to the General Manager before the meeting.

Documents:

[PUBLIC COMMENT FORM.PDF](#)

8. Director / Staff Comment

Announcements from Board Members and / or Staff; there will be no discussion or formal action taken on these items.

9. Executive Session

Conduct Closed Executive Session Pursuant to Chapter 551, Government Code, for: consultation with the BWA attorney regarding pending or contemplated litigation, settlement offers, or other attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); or deliberation regarding security devices (§551.076).

1. Any other item set forth in any section of this notice/agenda.

10. Re-Convene In Open Meeting
Take any Action Necessary from Executive Session

11. Adjournment

12. Work Session
Discussion of current / future agenda items

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time. Public hearings and public meetings of the BWA Board of Directors are available to all persons. This facility is wheelchair accessible. If you require special assistance to attend a hearing or meeting, please call (817) 249-1250 at least 24 hours in advance of the hearing or meeting to coordinate any special physical access arrangements. For sign interpretative services, please call 48 hours in advance.