

**Benbrook Water Authority
1121 Mercedes Street
Benbrook, TX 76126
February 1, 2022
3:00 p.m.**

The Board of Directors for the Benbrook Water Authority met in a regular meeting on February 1, 2022, with the following Directors present:

President Karen Henderson
Vice-President Nick Dons
Secretary Rick Whitehurst
Director David Hafer
Director David Clark

Also Present:

David Smith, General Manager
Rhett Clark, Finance Manager
Tim Chovanec, Attorney
Corey Jones, G.M., NTGCD
Janice Howe, Citizen

President Henderson called the meeting to order at 3:02 p.m. and Mr. Smith gave the invocation.

Citizen Comments on Any Agenda Item

No comments were made.

Consent Agenda

1. Minutes of the Regular Meeting January 18, 2022
2. December 2021 Financial Statement.

Motion was made by Secretary Whitehurst, second by Vice-President Dons to accept the Consent Agenda as presented.

Motion passed (5-0)

Reports of Manager

Mr. Smith gave a brief report of the following:

1. Texas Water Conference
2. Filter Cell Structural Repair
3. Emergency Preparedness Plan
4. Well Rules
5. Inclement Weather and possible office hours.

New Business

1. Consider, Discuss and Possibly Approve Standard Agreement for Professional Services with Dunaway for Design, Bid and Construction Phase Services for the Basin 7 West Wastewater Rehabilitation BWA Project No. 2022-111.

Motion was made by Secretary Whitehurst, seconded by Director Clark to approve the SAPES with Dunaway as presented in the proposal.

Mr. Smith stated he would like to explain what the proposal entails for anyone that might not be familiar with the project. He stated that BWA has negotiated a Standard Agreement for Professional Engineering Services with Dunaway to provide engineering, bid phase and construction administration services for this project. Services include limited topographic survey, preparation of plans, specifications, and contract documents as well as bid phase assistance related to construction of the required improvements.

Director Hafer noted that the fee for this proposal is a not to exceed amount of \$199,400.

Motion passed (5-0).

Public Comment

There were no Public Comments.

Director / Staff Comment

President Henderson stated that it had been brought to her attention that there were a few people that thought the January 18th meeting was not conducted in a proper manner. She stated that after careful review of the meeting, she believes the meeting was conducted properly and that the Board acted as caring and empathetic to the Citizens of Benbrook that were at the meeting to express concerns over the proposed upcoming development in their area.

President Henderson closed the open meeting at 3:14 p.m.

Executive Session (3:15 p.m.)

Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Government Code.

- Any other item set forth in any section of this notice/agenda.
- BWA Bylaws
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Reconvene Open Meeting (4:50 p.m.)

Take any action Necessary from Executive Session.

No formal action was taken.

There being no further business, the meeting adjourned at 4:51 p.m.

Board President

Date

Recording Secretary