

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
March 3, 2020
4:00 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on March 3, 2020 with the following Directors present:

President David W. Hafer
Vice-President Nick Dons
Secretary Karen Henderson
Director Rick Whitehurst
Director David Clark

Also Present:

David Smith, General Manager
Sheila Rushing, Recording Secretary
Tim Chovanec, Attorney
Kent Williams
Jim Hinderaker, Assistant City Manager
Jennifer Dons

President Hafer called the meeting to order at 4:02 p.m. and gave the invocation.

Citizen Comments on Any Agenda Item

There were no comments.

Reports of General Manager

1. Vista Way Extension
2. Capital Improvements Advisory Committee
3. Personnel Policies
4. 2019 Audit
5. IT Update
6. April 2020 Meeting Schedule
7. Whitestone Crest Phase II

There was some discussion with Mr. Hinderaker and Mr. Smith on the Vista Way Extension and it was noted that the City of Benbrook is preparing plans and specifications for the extension of Vista Way from its current northern limit (south of Loop 820 at Walnut Creek) south and along UPRR, through a new intersection to be constructed with Benbrook Blvd. and terminating near Old Benbrook Road.

After a brief discussion on the April 2020 Meeting Schedule, motion was made by Director Clark, second by Vice-President Dons to cancel the April 7, 2020 regularly

scheduled meeting and schedule a Work Session on April 14, 2020 at 4:00 p.m.

Vote on motion.

Ayes: Director Whitehurst, Vice-President Dons, President Hafer, Secretary Henderson, and Director Clark.

Noes: None.

Motion carries.

New Business

1. Consider, Discuss and Possibly Approve Purchase of 2020 Tandum Axle Trailer, 4000 PSI Jetter.

A request for bids was published on the BWA Website and in the Benbrook News. Two bids were received. The low bid was submitted by Pipehunter, Inc. for a price of \$61,859. The proposal also included a trade in credit of \$3,711.54 for a total bid price of \$58,447.46. This amount is within the Capital Outlay Budget adopted by the Board for 2020.

Motion was made by Director Whitehurst, second by Director Clark to approve the bid proposal and purchase of the trailer mounted Jetter from Pipehunter, Inc., in the amount of \$58,447.46 as proposed.

Vote on motion.

Ayes: Vice-President Dons, President Hafer, Secretary Henderson, Director Clark and Director Whitehurst.

Noes: None.

Motion carries.

2. Consider, Discuss and Possibly Approve the Purchase of a 2020 John Deere W 310L Backhoe.

A request for bids was published on the BWA Website and in the Benbrook News. Only one bid was received from RDO Equipment Company for a total price of \$86,266.25. This amount is within the Capital Outlay Budget adopted by the board for 2020.

Motion was made by Director Whitehurst, second by Vice-President Dons to approve the purchase of the 2020 John Deere W 310L Backhoe from RDO Equipment in the amount of \$86,266.25 as proposed.

Vote on motion.

Ayes: President Hafer, Secretary Henderson, Director Clark, Director Whitehurst, and Vice-President Dons.

Noes: None.

Motion carries.

3. Consider, Discuss and Possibly Approve Change Order No. 1 with Douglas Dailey Construction, LLC for Project No. BWA 2019-111

Mr. Smith advised the Board that BWA has negotiated Change Order No. 1 with Douglas Dailey Construction, LLC which primarily involves a change in the replacement method for portions of wastewater mains on Sagebrush and Westerly from open cut replacement to pipe-bursting and which adds the rehabilitation of the wastewater main at Shipley Ct., by means of pipe-bursting. This change order will reduce the total cost of the contract amount from \$1,314,704.50 to \$1,218,099.50, a net savings of \$96,605.00.

After a brief discussion, motion was made by Director Whitehurst, second by Director Clark to approve Change Order No. 1 with Douglas Dailey Construction, LLC as proposed and authorize the General Manager to execute the Change Order.

Vote on motion.

Ayes: Secretary Henderson, Director Clark, Director Whitehurst, Vice-President Dons, and President Hafer.

Noes: None.

Motion carries.

Public Comment

No public comments were made.

Director / Staff Comment

Director Whitehurst thanked Mr. Hinderaker for the City's efforts in shutting down a business he felt was doing a dis-service to the City of Benbrook.

Mr. Smith stated he would be out of the office for a few days while attending a Public Funds Investment Training Seminar.

President Hafer closed the open meeting at 4:35 p.m.

Executive Session (4:33 p.m.)

1. Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Government Code.
2. Government Cod Section 551.072, to discuss real estate / real property transaction.
3. Any other item set forth in any section of this notice/agenda

Re-Convene Open Session (5:22p.m.)

1. Take any necessary action from Executive Session

No formal action was taken.

There being no further business the meeting adjourned at 5:23 p.m.

Board President

Date

Recording Secretary