

**Benbrook Water Authority
Board of Directors Regular Meeting
1121 Mercedes Street
Benbrook, TX 76126
May 2, 2023
3:00 p.m.**

The Board of Directors for the Benbrook Water Authority met in a regular meeting on May 2, 2023 with the following Directors present:

President Karen Henderson
Vice-President Nick Dons
Secretary Rick Whitehurst
Director David Hafer

Absent:

Director David Clark

Also Present:

David Smith, General Manager
Sheila Rushing, Recording Secretary
Rhett Clark, Finance Manager
Lindsey Kennimer, Snow Garrett Williams
John Thompson, Citizen
Michael Biggs, Citizen

President Henderson called the meeting to order at 3:02 p.m. and gave the invocation.

Citizen Comments on Agenda Items

There were no comments.

Consent Agenda

1. Minutes of the April 18, 2023 Board of Directors Meeting

Motion was made by Secretary Whitehurst, seconded by Vice-President Dons to accept the Consent Agenda as presented.

Motion passed (4-0)

Request to Appear Before Board of Directors

1. John Thompson – Average of sewer on water bill when a leak occurred.

Mr. Thompson asked the Board to consider adjusting his sewer bill because he had a leak occur during the months of winter quarter averaging (WQA). He stated that he had been ill when the first notice came in notifying him of the leak and when the second notice

came in, he investigated and fixed the leak right away. However, the leak went on long enough to be included in 2 months of the WQA.

After reviewing Mr. Thompson's previous years consumption, motion was made by Secretary Whitehurst, seconded by Vice-President Dons to adjust Mr. Thompson's wastewater charge to the previous 2022 WQA., effective April 2023 until the next WQA billing calculation in 2024.

Motion passed (4-0).

2. Michael Biggs – Water sprinkler system check valve or pressure reduction system.

Mr. Biggs stated he would first like to thank General Manager, David Smith for his quick response and call back to discuss this issue. It was very much appreciated.

Mr. Biggs asked the Board to reconsider the cross-connection control requirements to allow double-check valve assemblies in lieu of reduced pressure zone assemblies for residential irrigation systems. He stated that he winterized his system, and it still froze up twice in the last several years under extremely cold weather events. He believes that BWA's requirements are inconsistent with other area utilities concerning the protection of the water supply from hazards associated with irrigation systems.

After much discussion, Vice-President Dons thanked Mr. Biggs for bringing this issue before the Board and stated that he had made some valid points. He stated that the Board isn't able to change policy at this time but will evaluate the policy at a later date.

General Manager's Report and Updates

Mr. Smith gave a brief update on the following:

1. Cozby W PRV Project
2. Cross Connection Control
3. HB3007
4. Satellite Leak Detection
5. Winter Quarter Average – Additional Information

Snow Garrett Williams

1. 2022 Annual Audit Presentation
2. Acceptance and Authorization of Board President to file the 2022 Audit with TCEQ

Ms. Kennimer stated that Snow Garrett Williams audited the financial statements of the governmental activities and each major fund of BWA as of and for the year ended December 31, 2022.

She noted the audit was conducted in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in

Government Auditing Standards, issued by the Comptroller General of the United States.

After briefing the board on various aspects of the audit, Ms. Kennimer stated it was the opinion of Snow, Garrett Williams, that the financial statements for BWA present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of BWA, as of December 31, 2022, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States.

After a brief discussion motion was made by Director Whitehurst, seconded by Director Hafer to accept, and authorize the Board President to file the 2022 Annual Audit with TCEQ.

Motion passed (4-0).

Public Comment

There were no public comments.

Director / Staff Comment

Secretary Whitehurst stated that before the Cross Connection Control Policy is brought back for any amendments, it might be a good idea to find out what the consensus is from each member regarding double check vs. pressure reduction system. He stated that the discussion could be lengthy, and it would be good to know what direction we were headed beforehand.

Secretary Whitehurst commended Rhett Clark and the rest of BWA Staff for a good 2022 Annual Audit.

There being no further business, the meeting adjourned at 4:01 p.m.

Board President

Date

Recording Secretary