

Benbrook Water Authority
1121 Mercedes Street
Benbrook, TX 76126
May 17, 2022
3:00 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on May 17, 2022, with the following Directors present:

President Karen Henderson
Vice-President Nick Dons
Secretary Rick Whitehurst
Director David Hafer
Director David Clark

Also Present:

David Smith, General Manager
Sheila Rushing, Recording Secretary
Rhett Clark, Finance Manager
Crystal Ramsey, Administration Division Manager
Tim Chovanec, Attorney

President Henderson called the meeting to order at 3:01 p.m. and Mr. Smith gave the invocation.

Citizen Comments on Agenda Items

There were no comments.

Consent Agenda

1. Minutes of the May 3, 2022 Board of Directors Meeting
2. Financial Statement for April 2022

Motion was made by Director Hafer, seconded by Director Clark to accept the Consent Agenda as presented.

Motion passed (5-0)

Request to Appear Before Board of Directors

1. Branden Huddleston – Water leaks, documentation of repairs, and unknown charges.

Mr. Huddleston was not present.

General Manager Reports and Updates

Mr. Smith included a report in the packets for the Board's review and focused on the following:

1. Developments Under Contract
2. Developments Currently Proposed
3. Active Capital Project Updates
4. Miscellaneous
 - Basin 7 East Sanitary Sewer Evaluation Survey; Wastewater Rates/Winter Quarter Average; Capital Improvements Advisory Committee; Capital Project Funding; Water Loss/Leak Detection; and AWWA Annual Conference and Exposition

New Business

1. Consider And Take Action To Adopt Resolution 2022-03, Authorizing Participation In Texpool Local Government Investment Pools, And Designating Authorized Representatives And Texpool Participation Agreement

Mr. Clark advised the Board that TexPool is a local government pool overseen by the State Comptroller. It is the largest and oldest investment pool in the state with over 2,500 participating governments.

TexPool investments consist exclusively of U.S. Government securities, repurchase agreements collateralized by Government securities, and AAA rated no load money market mutual Funds. The weighted average maturities of the pools cannot exceed 60 days, with the maximum maturity of any investment limited to 13 months. The pools are authorized investments of the Public Funds Investment Act and the Authority's Investment Policy.

After a brief discussion, motion was made by Secretary Whitehurst, seconded by Vice-President Dons to approve the Resolution 2022-03 as presented and authorize the President to sign the participation agreement.

Motion passed (5-0)

2. Consider And Adopt Resolution 2022-04, A Resolution Superseding 2021-04, Adopting The Benbrook Water Authority Investment Policy And Authorizing The Designation Of Its Investment Officers.

The Texas Public Funds Investment Act requires the governing body of an investing entity to review its investment policy no less than annually and adopt a resolution that it has done so.

Staff has made the following recommended changes to the proposed policy:

Section XVIII. Primary Depository Institution – The maximum amount of time for the Authority's primary depository contract is increased from three years to five years

Exhibit B. Qualified Brokers – Several brokers are added to enable investment officers to better participate in investment markets.

Exhibit C. Qualified Investment Management Firms – One firm (Agile Capital) is added, and the address of Hilltop Securities is corrected.

Following a brief discussion, motion was made by Secretary Whitehurst, seconded by Director Hafer to approve Resolution 2022-04, adopting the BWA Investment Policy and authorizing Rhett Clark-Financial Manager, and David Smith-General Manager to serve as its investment officers.

Motion passed (5-0)

Public Comment

Secretary Whitehurst he would like to commend Mr. Chovanec and General Manager, David Smith for accomplishing the needed land purchases on behalf of the Authority.

Director / Staff Comment

Director Hafer stated he appreciates Mr. Clark and his pro-activeness to find better ways to invest the Authority's funds.

President Henderson closed the open meeting at 3:30 p.m.

Executive Session (3:31 p.m.)

Conduct Closed Executive Session Pursuant to Chapter 551, Government Code, for: consultation with the BWA attorney regarding pending or contemplated litigation, settlement offers, or other attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); or deliberation regarding security devices (§551.076).

1. BWA Bylaws
2. Any other item set forth in any section of this notice/agenda.

Reconvene Open Meeting (4:45 p.m.)

Take any action Necessary from Executive Session.

No formal action was taken.

There being no further business, the meeting adjourned at 4:46 p.m.

Board President

Date

Recording Secretary