

**Benbrook Water Authority**  
**1121 Mercedes Street**  
**Benbrook, TX 76126**  
**July 13, 2021**  
**3:00 p.m.**

The Board of Directors for the Benbrook Water Authority met in a regular meeting on July 13, 2021, with the following Directors present:

Vice-President Nick Dons  
Director David Clark  
Director Rick Whitehurst

Absent:

President David Hafer (In attendance for Executive Session via Zoom)  
Secretary Karen Henderson

Also Present:

David Smith, General Manager  
Sheila Rushing, Recording Secretary  
Rhett Clark, Finance Manager  
Willie Sutton, Operations Division Manager  
Tim Chovanec, Attorney

Vice-President Dons called the meeting to order at 3:00 p.m. and gave the invocation.

**Citizen Comments on any Agenda Item**

There were no Citizen Comments.

**Consent Agenda**

1. Minutes of the Regular Meeting June 15, 2021
2. Financial Statement for June 2021

Vice President Dons asked if there were any objections to the Consent Agenda as presented and hearing no objections, the Consent Agenda was approved by unanimous consent.

**Request to Appear Before Board of Directors**

Frank Goldthwaite – Discussion on broken water line

Mr. Goldthwaite was not present.

## **Reports of Manager**

Mr. Smith gave a brief report and presentation on the following:

1. Miscellaneous
  - High Service Pump Testing
  - Vernon Castle Standpipe Area Pressures
  - Basin 7 West Sanitary Evaluation
2. Development Update
  - Whitestone Point
  - Whitestone Crest Phase 2
  - Whitestone Heights Phase 2
  - Brookside IV
  - Boulevard Office Park Addition
  - Victron Benbrook Addition
  - Basis Charter School
  - Creekside Apartments / Mercedes Street Bridge
3. Active Capital Project Updates
  - Basin 7 Central Wastewater Improvements
  - 2020 WL Renewals and Std. Specification & Detail Development

## **New Business**

1. Consider, Discuss and Possibly Approve Interlocal Agreement with City of Benbrook for Street Repair Services.

Mr. Smith stated that this agreement benefits the Authority by providing for the repair and reducing staff coordination time, requires the City to coordinate street repairs with the Contractor.

The contract rate for 2021-2022 is proposed to remain the same as the current rate.

Director Whitehurst expressed his concerns with the quality of the repairs being made. He stated it might be in the best interest of the Citizens of Benbrook for BWA to begin taking responsibility in coordinating the repairs with the Contractor. He stated BWA could make certain that the repairs were done properly.

There was no motion made.

After a brief discussion, motion was made by Director Clark, second by Director Whitehurst to table this item until a future Board Meeting when all members are present to discuss it.

Motion passed (3-0)

2. Consider, Discuss and Possibly Approve Interlocal Agreement with City of Benbrook for Billing and Collection Services.

Mr. Smith stated the City of Benbrook contracts with BWA to place the refuse and storm water charges on the monthly water bills. BWA collects the fees and in turn, the City does not charge BWA storm water fees.

Motion was made by Director Whitehurst, second by Director Clark to approve the Interlocal Agreement with the City of Benbrook for the Billing and Collection Services and to be effective October 1, 2021.

Motion passes (3-0)

3. Consider, Discuss and Possibly Award the Construction Contract for the 2021 Water Line Renewals Project.

Mr. Smith stated that renewal efforts for this consist of the replacement of 2 inch – 12 inch water lines and all associated valves, fire hydrants and service lines in the following locations:

- Van Deman Dr. from Chapin Rd. to Burkett Dr.
- Delmas Drive, from Chapin Rd. to Van Deman Dr.
- Van Deman Ct.
- Sirocka Ct.
- Schley Ct.

There were nine bids received and the bids were evaluated by the Engineer and recommends awarding the contract to Raytech for the total bid price of \$748,410.04.

After a brief discussion, motion was made by Director Whitehurst, second by Director Clark to award the 2020 Water Line Renewal Project to Raytech Services, LLC for the total bid amount of \$748,410.04 as presented and authorize the General Manager to execute the Agreement.

Motion passed (3-0)

### **Public Comment**

There were no Public Comments.

### **Director / Staff Comment**

There were no comments.

Vice-President Dons closed the open meeting at 3:27 p.m.

**Executive Session (4:23 p.m.)**

Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Government Code.

- Any other item set forth in any section of this notice/agenda.
- Section 551.072, to discuss real estate / real property transaction

**Reconvene Open Meeting (4:24 p.m.)**

Take any action Necessary from Executive Session.

No formal action was taken.

There being no further business, the meeting adjourned at 4:25 p.m.

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Board President

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Date

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Recording Secretary