

**Benbrook Water Authority**  
**1121 Mercedes Street**  
**Benbrook, TX 76126**  
**August 17, 2021**  
**3:00 p.m.**

The Board of Directors for the Benbrook Water Authority met in a regular meeting on August 17, 2021, with the following Directors present:

President David Hafer  
Vice-President Nick Dons  
Secretary Karen Henderson  
Director David Clark  
Director Rick Whitehurst

Also Present:

David Smith, General Manager  
Sheila Rushing, Recording Secretary  
Rhett Clark, Finance Manager  
Jessica McDowell, CSR  
Brian Sledge, Attorney

President Hafer called the meeting to order at 3:02 p.m. and gave the invocation.

**Citizen Comments on any Agenda Item**

There were no Citizen Comments.

**Consent Agenda**

1. Minutes of the Regular Meeting August 3, 2021
2. Financial Statement for July 2021

Motion was made by Director Whitehurst, second by Director Clark to approve the Consent Agenda as presented. Hearing no objections, the Consent Agenda was approved by unanimous consent.

**Reports of Manager**

Mr. Smith gave a brief report and presentation on the following:

1. Development Update
  - Basis Charter School
  - Whitestone Point
  - Boulevard Office Park Addition
  - Whitestone Crest Phase 2
  - Whitestone Heights Phase 2
  - Brookside IV
  - Victron Benbrook Addition

- Creekside Apartments / Mercedes Street Bridge
- 2. Active Capital Project Updates
  - Basin 7 Central Wastewater Improvements
  - 2020 WL Renewals and Std. Specification & Detail Development
- 3. Miscellaneous
  - Personnel Policies
  - Fort Worth Westside to Westside II Pressure Plane Transfer Project

Mr. Smith stated there were 2 proposed changes to the Employee Personnel Policy with reference to:

- Pay for Work on Holidays (Chapter 7, Section 3 (Holidays), Paragraph 4
- Personal Appearance (Chapter 10, Section 8 – Personal Appearance)

There was some discussion and motion was made by Secretary Henderson, second by Director Clark to authorize the General Manager to revise 2 portions of the personnel policy as presented.

Motion passed (5-0)

### **Reports of Sledge Law Group PLLC**

1. Legislative Updates

Mr. Sledge stated this item would be saved for Executive Session.

### **Public Comment**

There were no Public Comments.

### **Director / Staff Comment**

Mr. Smith advised the Board that it might be necessary to conduct a Special Meeting the week of August 23<sup>rd</sup> or 30<sup>th</sup> to discuss the Employee Benefits Package.

President Hafer closed the open meeting at 3:18 p.m.

### **Executive Session (4:23 p.m.)**

Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Government Code.

- Any other item set forth in any section of this notice/agenda.
- Section 551.072, to discuss real estate / real property transaction

**Reconvene Open Meeting (4:24 p.m.)**

Take any action Necessary from Executive Session.

No formal action was taken.

There being no further business, the meeting adjourned at 4:15 p.m.

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Board President

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Date

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Recording Secretary