

Benbrook Water Authority
1121 Mercedes Street
Benbrook, TX 76126
October 6, 2020
3:00 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on October 6, 2020 with the following Directors present:

President David W. Hafer
Vice-President Nick Dons
Secretary Karen Henderson
Director Rick Whitehurst
Director David Clark

Also Present:

David Smith, General Manager
Sheila Rushing, Recording Secretary
Jessica McDowell, Customer Service Representative

Others Present:

Brian Newby, Attorney
Brian Sledge, Attorney
Tim Chovanec, Attorney

President Hafer called the meeting to order at 3:00 p.m. and gave the invocation.

Citizen Comments on any Agenda Item

There were no Citizen Comments.

Consent Agenda

1. Minutes of the Regular Meeting September 15, 2020

Motion was made by Director Whitehurst, second by Vice-President Dons to approve the Consent Agenda as presented.

Motion passes 5-0.

Reports of Manager

Mr. Smith gave a brief report on the following:

1. Annual Requirements Contract
2. Elevated Tank Logos
3. Personnel Handbook
4. Cost of Service / Rate Study
5. Grade Based Salary Structure

There was some discussion with regards to the Tank Logos and Director Clark stated he would be in favor of the schools paying for all or a partial of the logo they desired to have placed on the tanks.

President Hafer suggested that staff consider changing the name of the Personnel Handbook to the Personnel Policy so that it falls in line with other policies the Water Authority has adopted.

President Hafer asked staff to place the consideration to have Christmas Eve be a paid Holiday for 2020 on a future agenda.

New Business

1. Consider, Discuss and Possibly Approve Resolution 2020-05, A Resolution Superseding 2019-12, Adopting the Benbrook Water Authority Investment Policy and Authorizing the Designation of its Investment Officers.

Mr. Newby gave a brief presentation on the history and requirements of the Texas Public Funds Investment Act. He stated the annual Board actions are as follows:

- Adopt Investment Policy
- Appointment of Investment Officer
- Appointment of Investment Managers
- Safekeeping Depository Institution
- Primary Depository Institution

After a brief discussion, motion was made by Director Whitehurst, second by Director Clark to approve Resolution 2020-05 as presented.

Motion passes 5-0.

2. Consider, Discuss and Possibly Approve Resolution 2020-06, a Resolution of the Benbrook Water Authority Board of Directors Adopting TCAP'S Professional Services Agreement and GEXA Energy's Commercial Electric Service Agreement for power to be provided on and after January 1, 2023

Mr. Sledge stated this item would be discussed in Executive Session.

Public Comment

There were no Public Comments.

Director / Staff Comment

President Hafer stated he would like to make note that if all Directors were not willing to wear their masks for the duration of the Board Meeting, he would like to conduct the next meeting remotely.

President Hafer closed the Open Meeting at 3:25 p.m.

Executive Session (3:26 p.m.)

1. Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Government Code.
 - Any other item set forth in any section of this notice/agenda

Re-Convene Executive Session (5:44 p.m.)

1. Take Any Action Necessary from Executive Session

Motion was made by Secretary Henderson, second by Vice-President Dons to approve Resolution 2020-06 as presented and discussed in Executive Session.

Motion passed 4-1.

There being no further business, the meeting adjourned at 5:46 p.m.

Board President

Date

Recording Secretary