

Benbrook Water Authority
1121 Mercedes Street
Benbrook, TX 76126
November 3, 2020
3:00 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on November 3, 2020 with the following Directors present:

President David W. Hafer
Vice-President Nick Dons
Secretary Karen Henderson
Director Rick Whitehurst
Director David Clark

Also Present:

David Smith, General Manager
Sheila Rushing, Recording Secretary
Crystal Ramsey, Director of Administration
Willie Sutton, Director of Operations
Rhett Clark, Director of Finance

Others Present:

Nick Hardwick, Enterprise Fleet Management

President Hafer called the meeting to order at 3:00 p.m. and gave the invocation.

Citizen Comments on any Agenda Item

There were no Citizen Comments.

Consent Agenda

1. Minutes of the Regular Meeting October 20, 2020

President Hafer asked if there were any objections to the Consent Agenda as presented and hearing no objections, the Consent Agenda was approved by unanimous consent.

Reports of Manager

Mr. Smith stated he is changing the sequence of the report and Items #2 and #4 would be discussed last.

1. 2020 Bond Series (2011 Bond Refunding)
2. Cost of Service Analysis and Rate Design
3. Pre-Oxidation Channel Improvements
4. Enterprise Fleet Management Program
5. 2021 Budget

Mr. Smith gave a brief presentation on item #2, Cost of Service Analysis and Rate Design. The presentation covered the following:

- Water & Wastewater Proposed Rates
- Annual Bill Impact
- Neighboring Agencies Rate Survey

There was much discussion with regards to total flow verses winter quarter averaging and how it would impact different customer classes. The consensus of the Board in its entirety is that the billing structure needs to present fairly to all customers.

President Hafer directed the Board to send their feedback to the General Manager and asked staff to determine the best way to get the information out to the Public so that they may have their comments heard as well.

Mr. Smith introduced Mr. Nick Hardwick of Enterprise.

Mr. Hardwick gave a brief presentation on the Fleet Management Program. Highlights of the presentation included but were not limited to the following:

- Fleet Planning Analysis
- Cash Flow Analysis
- Acquisition
- Funding
- Operating Expenses / Maintenance

Motion was made by Director Whitehurst to implement the program contingent upon the approval of BWA's Attorney.

There was no second and the motion died.

There was much discussion, and it was determined the Board is interested in the program. President Hafer directed staff to move forward with the program and bring it back to the Board once the contract has been prepared and reviewed by the Authority's Legal Counsel.

New Business

1. Consider, Discuss and Possibly Approve Resolution 2020-07, A Resolution By The Board Of Directors Of Benbrook Water Authority Reducing To Written Form The Contract Of Employment Of The Authority's Manager.

Motion was made by Director Whitehurst, second by Vice-President Dons to approve Resolution 2020-07 as presented.

Motion passed (5-0)

Public Comment

There were no Public Comments.

Director / Staff Comment

There were no comments.

President Hafer stated there was no need for Executive Session therefore it was cancelled.

There being no further business, the meeting adjourned at 4:43 p.m.

Board President

Date

Recording Secretary