



REQUEST FOR PROPOSALS

PROJECT TITLE: Benbrook Water Authority
2023 Pressure Plane Expansion – Cozby St. West Pressure Reducing Valve Installation

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The Benbrook Water Authority in Benbrook, Texas is requesting proposals for licensed plumbing services required for the installation of approximately 32 pressure reducing valves (provided by BWA) on 1-inch or smaller domestic service lines located at the 1200 block of Cozby St. W., and the installation of up to 31 expansion tanks on existing domestic water heaters.

A mandatory informational meeting for vendors interested in submitting proposals for consideration will be conducted at 10:00am on **Tuesday, March 28, 2023** at BWA’s offices located at 1121 Mercedes Street, Benbrook, Texas 76126. Additional information will be made available to attendees following the conclusion of the informational meeting.

Cost proposals will be received until close of business (5:00pm), **Tuesday, April 18, 2023**. Review of proposals will commence after this date and the Authority will select the vendor with the proposal which provides the best value to the Authority.

Price Proposal shall include the minimum following elements.

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u>
1	Install owner provided PRV on existing domestic service	32
2	Reconnect (replumb) irrigation service to domestic service (downstream of PRV)	10
3	Install expansion tank on domestic water heater	31

Pressure reducing valves will be provided by BWA for installation by the vendor. Expansion tanks, other pipe and fittings, and all other items required to complete the work not specifically identified in the proposal shall be considered subsidiary.

Definitions

- The terms “Owner”, “BWA” and “the Authority” refer to the Benbrook Water Authority.
- The terms “Vendor,” “Contractor” and “Manufacturer” refer to the bidder/company selected to provide materials or services as a result of this bid and selection process, with whom BWA may enter into a contract agreement.

Submission of Bid Proposals

Proposals should include the following elements.

1. Cost proposal, prepared on the vendor’s form, signed by an authorized company representative.
2. References.
3. Certificate of Insurance (See requirements, below).
4. Warranty for workmanship and materials provided by vendor.

Other Terms and Conditions

Review of Documents: Relevant documents will be made available at the mandatory informational meeting referenced above. Additional questions may be directed to Willie Sutton (see contact information, above).

Taxes: Purchases of Goods or Services for use by BWA are typically exempt from local, State, and most Federal Taxes. Bids may not include exempted taxes. The successful bidder should request a Tax Exemption Certificate from BWA if needed. Under no circumstances shall BWA be liable to pay taxes for which the Authority has an exemption.

Time of Completion: Unless otherwise approved in writing, all work required for this project shall be complete within 90 days of the Notice to Proceed.

Permitting: Contractor shall be responsible for obtaining applicable plumbing permit(s) from the City of Benbrook. Costs for permitting shall be considered subsidiary to bid pricing.

Warranty: The contractor shall warrant the workmanship and materials provided by the Contractor for a period of not less than 90 days after completion.

Site Restoration: Disturbed areas shall be restored to pre-construction conditions.

Insurance: Contractor shall demonstrate proof of coverage for a time not less than two years after completion.

Customer Coordination: In advance of any work performed in front of homes, the Contractor shall coordinate with each resident regarding the work to be performed in the yard or right-of-way in front of the home. Work shall be coordinated such that service interruptions will not exceed 4 hours at any connection.

Contractor shall ensure that vehicles and equipment are clearly marked, identifying the company performing the work.